

# St. Anthony Parish Pastoral Council

## Thursday, March 16 2017

Present: Anne Carr, Laura Hulm, Delrae Hulm, Mary Schmaltz, Janette Volk and Derald Gefroh. St. Anthony Trustees: Carol Ogren and Tim Volk  
Staff: Fr. Dave Zimmer, Sue Schumacher, Maria Bichler

Fr. Dave opened the meeting with prayer at 7:08 a.m.  
There were no corrections to the Feb. 16 minutes.

### Buildings and Grounds Committee

Fr. Dave began the discussion on the building projects which need to be completed. They are as follows:

#### Phase No 1

- Install a drainage system around the church building to prevent further seepage
- Repair or replace eaves troughs to prevent further water leakage near ramp entrance of church
- Install 2x4 walls around basement of church to cover the cracked and damaged cement walls
- Install new false ceiling to cover water pipes and the existing ceiling which is original to the church
- Install updated outlets and lighting to replace lights which were refurbished 30 years ago and may be a fire hazard
- Install new carpet and tile to replace flooring which has been deteriorating from water seepage
- Tear out original bathrooms in dining room of basement as there were new bathrooms included in the addition to our church in 2000. These bathrooms no longer follow code and will be renovated into a storage room and janitor room.
- Update kitchen with new flooring and ceiling, update drainage system, sinks, cabinets, lighting, ovens, stovetops and venting system. Most of this is original to the church.
- South ramp entrance ceiling replacement, wall repair and replace carpet
- Painting church gathering space, entry ways and basement
- Carpet replacement in gathering space

#### Phase No. 2

- Repair and tuckpointing the brick on the Parish Center

#### Phase No. 3

- Update all bathrooms with new toilets, vanities, sinks and showers in the Rectory
- Replace siding on the house of the Rectory

Sue said this was all brought on by the idea of carpeting and painting the basement. Upon further review, a Building and Grounds Committee was formed in January 2017. They have assessed the church and have been meeting on a weekly basis to gather bids and seek advice.

Fr. Dave informed the group of his meeting with the Bishop to approve our fundraising goal and project outline. The Bishop did give our church his approval.

We hope to have an informational letter sent to all parishioners the week of March 20-24. A brochure will be drafted and sent shortly after along with a pledge envelope for giving.

The council thinks the letter should include the number of families in our St. Anthony parish, and if each family gave \$X, we could meet our goal. They also recommended to state how old our church building is. An information display could be compiled and placed in the gathering space, and information can be on our website. Janette said informational brochures in the pews would be a good idea, and overall, education is important for our parishioners. We can include weekly information in our bulletin as funds are raised, and advertise in the Emmons County Record. \*See example documents

Derald asked why the parking lot is not listed on the items to be addressed. He voiced his opinion of the parking lot and Rectory garage projects to be included with our fundraising goal, so as not to have two separate fundraising drives. The garage was made from wood from the old rectory and is not stable. The garage has added to the water drainage problem. The parking lot has been built up and does not drain. The parking lot also has many problem areas which need to be addressed.

The group was informed that if we were to add on the parking lot project, permission would again need to be given from the Bishop.

Derald made a recommendation to add on the extra funds for the garage and the parking lot to include with the capital campaign. Laura seconded the recommendation. All approved unanimously.

A phase No. 4 will be added to the existing capital campaign to include the parking lot. The garage project will be included with phase No. 3, increasing the overall cost of this phase.

The capital campaign, as amended, was unanimously approved.

#### Phase No 1

- Install a drainage system around the church building to prevent further seepage
- Repair or replace eaves troughs to prevent further water leakage near ramp entrance of church
- Install 2x4 walls around basement of church to cover the cracked and damaged cement walls
- Install new false ceiling to cover water pipes and the existing ceiling which is original to the church
- Install updated outlets and lighting to replace lights which were refurbished 30 years ago and may be a fire hazard
- Install new carpet and tile to replace flooring which has been deteriorating from water seepage
- Tear out original bathrooms in dining room of basement as there were new bathrooms included in the addition to our church in 2000. These bathrooms no longer follow code and will be renovated into a storage room and janitor room.
- Update kitchen with new flooring and ceiling, update drainage system, sinks, cabinets, lighting, ovens, stovetops and venting system. Most of this is original to the church.
- South ramp entrance ceiling replacement, wall repair and replace carpet
- Painting church gathering space, entry ways and basement
- Carpet replacement in gathering space

#### Phase No. 2

- Repair and tuckpointing the brick on the Parish Center

#### Phase No. 3

- Build new garage
- Update all bathrooms with new toilets, vanities, sinks and showers in the Rectory
- Replace siding on the house of the Rectory

#### Phase No. 4

- Church parking lot

## **Buildings and Grounds: Items to be done**

A further meeting with the Bishop to receive his approval will be scheduled. Fr. Dave and select Building and Grounds Committee members will meet with the Diocese of Bismarck Building Commission on April 19, 2017. Sue will work on gathering bids for the garage and the parking lot. The draft of the letter will continue to be edited and prepared to be sent.

## **Elevator Update**

The elevator company has been here once to replace a part, but the problem was not fixed. The repairman was here again, and discovered our elevator is not communicating as it should. The company has determined the cause is lightning and/or power surges, which occurring during the Christmas blizzard and matches the timeline of our elevator shutting down. The cost to repair will exceed \$10,000. The insurance company has been working with Sue. We do not have a date the elevator will be fixed. It is being worked on.

Fr. Dave Zimmer closed the meeting with prayer at 8:10 a.m.

**Next meeting is scheduled for April 20, 2017 at 7:00 AM.**